

Hebgen Basin Fire District
Special Board Meeting Minutes
June 30, 2023

Meeting was called to order at 6:00 pm

Board Members Present: Kyle Goltz, Skip Morris, Ken Davis, John Costello, Mike Gavagan

Also in Attendance: Shane Grube, Carrie Egging, Cassandra Mitchell, Braya Hutton, Kenny Jones, Cyrus Cannon

Recorder of Minutes: Carrie Egging

Public Comment: None

Approval Claims/Deposits End of Year: Mike Gavagan Motioned to approve claims as presented. Ken Davis Seconded. All in Favor. Motion passed.

New Business

Capital Fund Resolution FY 2023

Chief request Board to Approve Resolution 06302023 creating Capital Fund 4000 per current auditor's request. This fund has been created to keep operating costs separate from Capital improvements. Mike Gavagan Motioned to approve resolution number #06302023 to create capital fund 4000. Ken Davis Seconded. All in favor. Motion passed.

FY Ending 2023 Budget Amendments

Move Cash from General Fund to Capital Fund

Chief request Board approval to move \$900,000.00 from General fund to Capital Fund. The current Auditor dinged the District on Management Decision and Analysis section and requested a formal board action moving funds in our accounting software. Ken Davis Motioned to approve budget amendment #1 for FY ending 2023 for June 30, 2023 in the amount of \$900,000. Skip Morris Seconded. All in favor. Motion passed.

Accounting Services

Chief request Board approval to decrease funds from the Legal Fees expense account by \$20,000.00 and the Health Insurance account by \$20,000.00 to increase the Accounting Services account by \$40,000.00. The District did not anticipate changing Auditors or doing 4 audits instead of 2 audits. Mike Gavagan Motioned to approve budget amendment #2. John Seconds. All in favor. Motion passed.

Housing Purchase

Chief presents the Board with an opportunity to purchase a home that is for sale that had an original price of \$585,000.00 and has since been reduced to \$440,000.00. Chief asked the home owner, a former employee, Tyrel Stoker if they could accept and reduced amount of \$385,000.00 and he agreed. John Costello would like to see the District take a conservative approach by way of a 3 step process. 1) Get a meeting with HRDC ASAP and get a timeline with a checklist for a property trust to be established. 2) Have chief reach out to the staff to see if any would even be interested in the home. 3) Review current budget to ensure the District can finance an appraisal. John Costello also stated that the District should not rush into a purchase agreement, we need to have our ducks in a row first. Chief reports he has already reached out to the HRDC with a list of questions and asked that they attend our next regular board meeting. Ken Davis states that the District needs to make sure we can have real estate in a trust with there being covenants within the parcel location. John Costello states that there are a good share of unit's owner within the neighborhood that are owned by family trusts so he did not see any prohibition. Chief believes that by establishing a land trust in our community the District will help secure affordable housing for future staff.

Kyle Goltz states that he agrees with John and would like to learn more about HRDC and the hoops associated with a land trust but first would like know if there is even any staff interest. The District should not make the purchase if the staff are not interested in participating in this type of housing option. Mike Gavagan states that buying the house would be great to have for recruitment and retention and he is not opposed to having it as a rental unit. In the event we do not a staff member renting the home or interested in buying it, the District could use it for a teacher or police officer. Chief states he is understanding that the District is potentially interested in the purchase but can't commit to a buy at the moment. First the District needs to get more information from HRDC and find out if there is interest in purchase by staff that has the ability to finance. Mike Gavagan motioned that the District moves forward with housing purchase agenda by reaching out to HRDC and establish a housing CLT, and have Chief reach out to staff to see if there is any interest in them making the purchase. Ken Davis Seconded. All in favor. Motion Passed.

FY Ending 2024 Draft Budget Amendments

Chief requests board to deny FY Ending 2024 Draft Budget Amendments since the District will be working on the budget in the coming weeks. Ken Davis motioned to take no action on budget amendments at this time. Mike Gavagan Seconded .All in Favor. Motion passed.

Meeting adjourned: 6:52

Next meeting: July 13th, 2023 at 1800.