

Hebgen Basin Fire District
Board Meeting Minutes
August 09, 2022

Meeting was called to order at 6:00pm

Board Members Present: Kyle Goltz, Ken Davis, Mike Gavagan, John Costello

Also in Attendance: Chief Grube, Lindsey Charlton, Jeremy Gallagher, Payton Holtom, Kayla Wilson,

Recorder of Minutes: Lindsey Charlton

Public Comment: Ken Davis Thanks staff for their help with some of the coroner calls.

Approval of Minutes for July 12, 2022 Regular Board Meeting: Mike Gavagan motioned to approve minutes as written. John Costello Seconded. All in Favor. Motion passed.

Approval of Minutes for July 25, 2022 Special Board Meeting: Mike Gavagan motioned to approve minutes as written. John Costello Seconded. All in Favor. Motion passed.

Approval of Claims/Deposits: Ken Davis motioned to pay claims as presented. John Costello Seconded. All in Favor. Motion passed.

Chiefs Report: See Attached

New Business

Approval Hiring of New Paramedic/Firefighter

Chief reports to the Board that the job offer was sent and declined by first choice due to personal life changes. Offer extended to second choice and the individual will be visiting the District at end of month to make a decision. John Costello Motioned to Table the Approval Hiring of New Paramedic/Firefighter until next regular Board meeting. Mike Gavagan Seconded. All in Favor. Motion passed.

Adopt Mill Levy Resolution for Fiscal Year 2023

Chief read Mill Levey Resolution 202208-01 out loud to the Board. Ken Davis Motioned to Adopt Mill Levey Resolution 202208-01. Mike Gavagan Seconded. All in Favor. Motion passed.

Adopt Final 2022-2023 Budget

Chief presents final budget to Board for review and approval. Board discussed various line items with increases and approve Chiefs allocations. Ken Davis motioned to Adopt Budget as Chief presented. John Costello Seconded. All in Favor. Motion Passed.

Review and approval of Districts Policies

115 News and Social Media Policy

Mike Gavagan Motioned to approve Policy 115 News and Social Media Policy as it is written. John Costello Seconded. All in Favor. Motion Passed.

116 Fire Code Adoption

Board agrees to add space between adopted and by on line two and make the "A" in adopted lower case. Ken Davis Motioned to approve Policy 116 Fire Code Adoption with corrections. Mike Gavagan Seconded. All in Favor. Motion passed.

117 Out if District Mutual Aid Request

Change the word “request” to “requests” on line 3. Board asks Chief to review which Montana Code Annotated should be cited for this Policy, either 10-3-1104 or 10-3-209. Ken Davis Motioned to table the acceptance of policy 117 pending further review of statues by Chief. Mike Gavagan Seconded. All in Favor. Motion passed.

118 Burning of Debris or Structures for Training

Board agrees to change the last word in line 7 from “Evaluations” to “Evolutions”. Mike Gavagan Motioned to approve policy 118 Burning of Debris or Structures for Training with Evaluations changed to Evolutions. Ken Davis Seconded. All in Favor. Motion passed.

119 Tobacco Use Policy

Ken Davis Motioned to Adopt Policy 119 Tobacco Use as written. John Costello Seconded. All in Favor. Motion Passed.

120 Release of Public Information

Board agreed to the following changes:

Add “A” after the word of on line 2.

Add a space between shall and be on line 3.

Add reference from the Montana Code Annotated in reference portion of header box.

Remove the comma after Annotated on line 5.

Change the words “County Attorney” to “District Council” on line 8.

Change the word “personal” to “personnel” on line 9.

Change the word “Disk” to “appropriate media” on line 13.

Mike Gavagan Motioned to approve Policy 120 Release of Public Information with 7 changes. Ken Davis Seconded. All in favor. Motion passed.

121 Purchase Policy

Board agreed to the following changes:

Change \$1.00 to “Up” with following description to the right; Phone quotes are recommended but not mandatory for Line A.

Add comma after the word mandatory and Change the letter “m” to lowercase for line C.

Remove extra spaces in front of the word Advertisements in line 12.

After Sunday add in the County newspaper of record in line 12.

Add Montana code Annotated in front of 18-4-402 in line 17.

Move last paragraph above policy 122 to be on the same page as rest of policy 121.

Provide an example of a Cooperative Purchasing Agreement.

Ken Davis motioned to Adopt Policy 121 Purchase Policy as corrected and revised. John Costello Seconded. All in Favor .Motion passed.

122 Annexation Policy

John Costello Motioned to approve Policy 122 Annexation Policy as Written. Mike Gavagan Seconded. All in Favor. Motion Passed.

Next regular meeting: 9/13/2022 at 6pm.

Meeting adjourned: 7:03