

**Hebgen Basin Fire District**  
**Board Meeting Minutes**  
**July 12, 2022**

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Meeting was called to order at 6:01pm

**Board Members Present:** Kyle Goltz, Ken Davis, Mike Gavagan, Skip Morris, John Costello

**Also in Attendance:** Chief Grube, Lindsey Charlton, Carrie Egging, Cassandra Mitchell, Braya Hutton, Jeremy Gallagher, Arnie Christensen

**Recorder of Minutes:** Lindsey Charlton

**Swearing in of Board Members:** Lindsey Swears in Mike Gavagan and John Costello for Board of Trustees.

**Election of Chair, Vice Chair and Secretary:** Mike Gavagan motioned to keep existing Chair, Vice Chair and Secretary as is. Skip Morris Seconded. All in Favor. Motion Passed. Kyle Goltz will serve as Chair, Ken Davis will serve as Vice Chair and Mike Gavagan will serve as Secretary.

**Public Comment:** Jeremy Gallagher stated that he pocket dialed 911 three times while sleeping this morning.

**Approval of Minutes for June 14, 2022 Regular Board Meeting:** Mike Gavagan motioned to approve minutes as written. Ken Davis Seconded. All in Favor. Motion passed.

**Approval of Claims/Deposits:** Mike Gavagan motioned to pay claims as presented. John Costello Seconded. All in Favor. Motion passed.

**Chiefs Report:** see attached

**Airport Lease with the Town**

Chief reviews where the Town and Airport are with negotiations. The Town needs to enter into a land lease with the Airport for 40 years without an at will clause to prevent the Airport from forcing town to move sewer system. The Airport is asking for \$270,000 annually from Town for the land lease. Town needs to push to get the agreement within the next 45 days in order for the Sewer system to go online 2024. The airport should consider what will be needed once they build the new 16 million dollar terminal. The Fire District provides Fire and EMS services to the Airport for 0.00 financial compensation and Chief believes that all of the agencies need to work together to create a reasonable agreement.

**New Business**

**Draft 2022-2023 Budget**

Chief reviewed several line items and explained why some expenditures have been increased for next fiscal year. Chief is anticipating higher fuel costs, higher insurance premiums, increased costs for medical supplies, increase in propane rates and would like to split the purchase of a reader boards with the Town. Chief has requested Board to approve the preliminary budget and will present final budget in August for approval. Mike Gavagan motioned to approve preliminary budget as presented. Skip Morris Seconded. All in Favor. Motion Passed.

**Review and approval of Districts Policies**

**109 Board Meetings and Policies**

Board questions audio and recording meetings statement in this policy. Mike Gavagan looked up the Montana Annotated Code and read section 2-3-212 and it specifically says "if" the meeting is recorded not that it is mandatory to record the meeting. The Board agrees to remove "Official record of HBFD Board meetings shall

be audio recording as stipulated in 2-3-212 Montana Code Annotated”. Ken Davis Motions to Strike the sentence “Official record of HBFD Board meetings shall be audio recording as stipulated in 2-3-212 Montana Code Annotated”. Mike Gavagan Seconded. All in Favor. Motion passed.

### **110 Committees**

Kyle Goltz requested the period after first sentence be moved one space to left. John Costello Motioned to approve amendments. Ken Davis Seconded. Mike Gavagan added that #3 is revised to read “A By-Law and Policy review by the Board shall be conducted annually”. Ken Davis withdrew his Second for motion on floor. John Costello withdrew his motion. Ken Davis Motioned to correct typo and revise item # 3 to read “A By-Law and Policy review by the Board shall be conducted annually”. John Costello Seconded. All in Favor. Motion Passed.

### **111 Legal Assistance**

Mike Gavagan motioned to approve the Legal Assistance policy as written. Skip Morris Seconded. All in Favor. Motion passed.

### **112 By-Law Amendments**

Ken Davis motioned to approve By-Law Amendments Policy as written. Skip Morris Seconded. All in Favor. Motion Passed.

### **113 New Board Members**

Chief recommends that the Board Members should attend the State of Montana Trustee Convention in the fall. Mike motioned to approve New Board Members Policy as written. John Costello Seconded. All in Favor. Motion Passed.

### **114 Hebgen Basin Fire District Stationary and Name Usage**

Kyle Goltz recommended adding 2 Spaces after the period in the second sentence. Skip Morris Motioned to approve Hebgen Basin Fire District Stationary and Name Usage Policy with the update to typographical errors. Ken Davis Seconded. All in Favor. Motion Passed

**Next regular meeting:** 8/9/2022 at 6pm.

**Meeting adjourned:** 7:07