

Hebgen Basin Fire District
Board Meeting Minutes
July, 13 2021

Meeting was called to order at 6:00 pm

Board Members Present: Kyle Goltz, John Costello, Ken Davis, Skip Morris,

Board Members via WebEx: Mike Gavagan

Also in Attendance: Shane Grube, Lindsey Charlton, James Jessop, Tyrel Stoker, Carrie Egging, Kendal Carr, Paul Field

Recorder of Minutes: Lindsey Charlton

Public Comment: Kyle Goltz thanks Tyrel Stoker for going above and beyond for suggesting and presenting the simulation tool to Board.

Approval of Minutes for June 08, 2021 Regular Board Meeting: Ken Davis motions to approve minutes as written. Skip Morris Seconded. All in Favor. Motion passed.

Approval of Minutes for June 25, 2021 Special Board Meeting: John Costello motions to approve minutes as written. Ken Davis seconded. All in Favor. Motion passed.

Approval of Claims/Deposits: Skip Morris motions to pay claims as presented. John Costello Seconded. All in Favor. Motion passed.

Chief's Report: See attached.

Old Business

Draft 2021-2022 Preliminary Budget

Chief reports that he added preliminary budget to agenda to see if board reviewed and had any input. The District had items budgeted that needed to be remove and then year-end adjustments once final numbers are received from county. Chief will email budget out 10 days before next board meeting.

New Business

Excess Old SCBA Bottles, Packs, Masks

Chief asks for Board approval to excess old SCBA bottles, packs and masks to offer as package with old compressor. SAR has requested some of the old bottles for their banana boat and Chief would like to donate a few. There is 23 packs and bottles total. Ken Davis motions to excess the old SCBA bottles, packs and masks. Skip Morris seconded. All in Favor. Motion Passed.

New Policy 504.10 Work Rules Incident Report

Chief distributed a copy of new policy to the Board and reviews the proposed changes he would like to update. The policy will be instituted to ensure the reports are getting submitted to billing on time. Lindsey emails the crew monthly with a list of reports not submitted to billing. On June 3rd there were 10 reports not submitted from April and 14 reports with no information. AC Jessop reports that the iPad browser was set to private mode so it was automatically clearing everything out of the tablet preventing crew from transferring call information. AC Jessop also reports that some of the calls are public assist and not billable calls and he updated the public assist calls selection in image trend to have a place for crew to state why it is selected as public assist. Skip Morris asks if the missing reports are supposed to be completed during the crews shift. Chief reports that according to the administrative rule all reports should be completed within 24 hours of shift

completion. AC Jessop states that there is a Part B to the rule stating a partial report is permitted for middle of the night calls, load and go or CPR calls. Tyrel Stoker stated it is difficult to remember what happened on a call after being off four days. Chief adds he found an error in his proposed changes on third line down that the word firehouse should be revised to image trend. This is just a discussion item for new policy.

Community Land Trust

Chief shared with the board that last Tuesday the Community Housing Input Group (CHIG) presented their idea for housing to the council. One of comments from council that came out was for some of the lots to be designated for Police, Fire District, Public Works, and Teachers. Mayor Johnson wanted to know if the district was interested in paying the connection fee and securing some of the lots. Kyle Goltz asks Chief what the estimated cost will be for the connection fee. Chief states it will be approximately \$34,000.00 per lot. Chief explains that one way the program could work is connection fees are added into the cost of the home when they are built and the town recovers fee when a home is purchased. Ken Davis states that the District could absorb the cost and instead of staff using our current housing assisting program. Chief reports that he has made the request from Dave Noel to put together a cost estimate, and the CHIG has request a grant from foundation to offset costs. Ken Davis adds that the local government agencies have found people to hire but they won't come because they don't have housing. John Costello comments that not as many people are able to buy a house, and he doesn't believe when all the excitement is over there will be as many people standing in line to write a check. Skip Morris asks what will happen with the drainage ditch that is in same site. Chief explains that it is being discussed to extend piping out and moving out to other end. Chief adds that there will be 8 hour home buyer education classes coming in October and hopefully in December and February to prepare future home buyers.

Meeting adjourned: 6:55 PM

Next regular meeting: 8/10/2021 6pm