

Hebgen Basin Fire District
Board Meeting Minutes
May, 11 2021

Meeting was called to order at 6:00 pm

Board Members Present: Kyle Goltz, Mike Gavagan, John Costello, Ken Davis, Skip Morris

Board Members Present Via Web ex: None.

Also in Attendance: Chief Grube, Lindsey Charlton, James Jessop, Carrie Egging, Benjamin Barnard, Paul Field

Recorder of Minutes: Lindsey Charlton

Public Comment: Chief introduced new interns Benjamin Barnard and Paul Field to the Board.

Swearing in of Board members:

Kyle Goltz and Ken Davis are sworn in and sign their oaths of office. Board must nominate members for Chair, Vice Chair and Secretary Positions. Mike Gavagan nominates Kyle Goltz to Chair. Skips motions to re-elect the same officers for the next year. John Costello seconds. All in favor. Motion passed. Kyle Goltz will remain Chair, Ken Davis will remain Vice Chair. Mike Gavagan will remain secretary.

Approval of Minutes for April 13, 2021 Board Meeting: Mike Gavagan motions to approve minutes as written. Ken Davis seconds. All in Favor. Motion passed.

Approval of Claims/Deposits: Ken Davis states that the claims list needs to be sent to board before board meeting in the future. Ken Davis motions to pay claims as presented. Skip Morris Seconds. All in Favor. Motion passed.

Chief's Report: See attached.

Old Business

Employee Housing Assistance Program

Same policy presented to the board last month as discussion item. Chief is looking for Board approval to update the housing assistance policy with changes made as presented. Kyle Goltz stated that he did not receive any feedback from board or union about the documents changes. Kyle Goltz added that this is a great policy to have and hopefully will create a better chance of getting employee into a home and ensure employee retention within the district. Ken Davis motions to approve this current version with the edits identified, corrections and stricken out verbiage. Skip Morris seconds. All in favor. Motion passed.

Purchase of new SCBA Air Compressor

Chief requests board approval to purchase new compressor. Last month the Board approved AC Jessup and Chief to start process and collect bids. Chief would like to go with a Bauer compressor from Heiman Fire Equipment. The other companies were 22 weeks out with delivery and Heiman Fire is only 4-6 weeks. The package cost \$64,622.50 and includes the compressor system and 5 new bottle for the trailer. Mike Gavagan motions to approve the purchase of the new SCBA air compressor in the amount of \$64,622.50. John Costello seconds. All in favor. Motion passed.

New Business

Yellowstone National Park Contract for Service

Chief is requesting Board approval to sign a contract for Service with Yellowstone National Park on behalf of the District. Chief and the District's attorney went through the contract and cannot find any issues. YNP named Chief as the Signatory on behalf of the District. The Contract states the District will invoice YNP monthly for providing fire and ems services along the park boundary with an annual amount of \$166,000.00. If the District needs to bill for additional services and has reached the annual amount before the 12 month agreed upon time frame then the contract will expire early. James Jessop asks if there is any language in the contract that would be a violation or demand for response. Chief responds that he does not see any issues or language that would create a problem. Mike Gavagan motions to allow Shane to sign the Yellowstone National Park contract for service on behalf of the District. Skip Morris seconds. Ken Davis asks if the issue with the National Park Dispatch has been addresses since there is not anything in the contract pertaining to the District being EMS on Scene and requesting air support. There was a call a few months back where EMS crew requested air support and dispatch in mammoth canceled. Then 20 min later Incident Command called for air, this patient was delayed advance care because someone in mammoth decided against it. Chief responds that there is nothing in this contract that pertains to that so it will be an operational fix resolved with a meeting. If the helicopter is not entering in the park then mammoth does not have jurisdiction. Ken Davis calls for the question. All in favor. Motion passed.

The Board thanks Shane for his tenacity and follow through with getting this contract in place.

Draft 2021-2022 Preliminary Budget

Chief reports that every year in May the District has to submit a draft budget to the county. Chief shares a copy of the draft budget and reminds the Board that the budget will be revised many times over the next few months before finalized. To determine the expected revenues, the District has to wait to see which Bills get passed through the legislature. Chief points out different line items that were added or amended per auditor and Magda request.

Administrative Assistant Bonus

Chief request Board approval to award a \$5,000.00 Covid 19 bonus for Administrative Assistant. The fire district took on the role of administering vaccines and to date has fully vaccinated 860, with 700 requiring two shots. Lindsey spend weekends and nights registering people. Lindsey developed a waiting list and handled taking hundreds of calls. Chief would like to board to authorize a \$5,000.00 Covid Bonus using the Covid funds received through the cares act. Ken Davis motions to approve Administrative Assistant bonus. John Costello seconds. All in favor. Motion passed.

Excess ZOLL E Series Monitors

Chief request Board approval to donate the old Zoll monitors since the District used Cares money to purchase new ones. Chief Jessop found that Painted Rock Fire District could use them. This district is very small, all volunteer located in the Bitterroot Valley. They provide service to a lot of older community members and do not have any monitors currently. John Costello motions to approve the donation of the old Zoll monitors to the Painted Rock Fire District. Skip Morris seconds. All in favor. Motion passed.

Meeting adjourned: 6:49 PM

Next regular meeting 6/8/2021 6pm